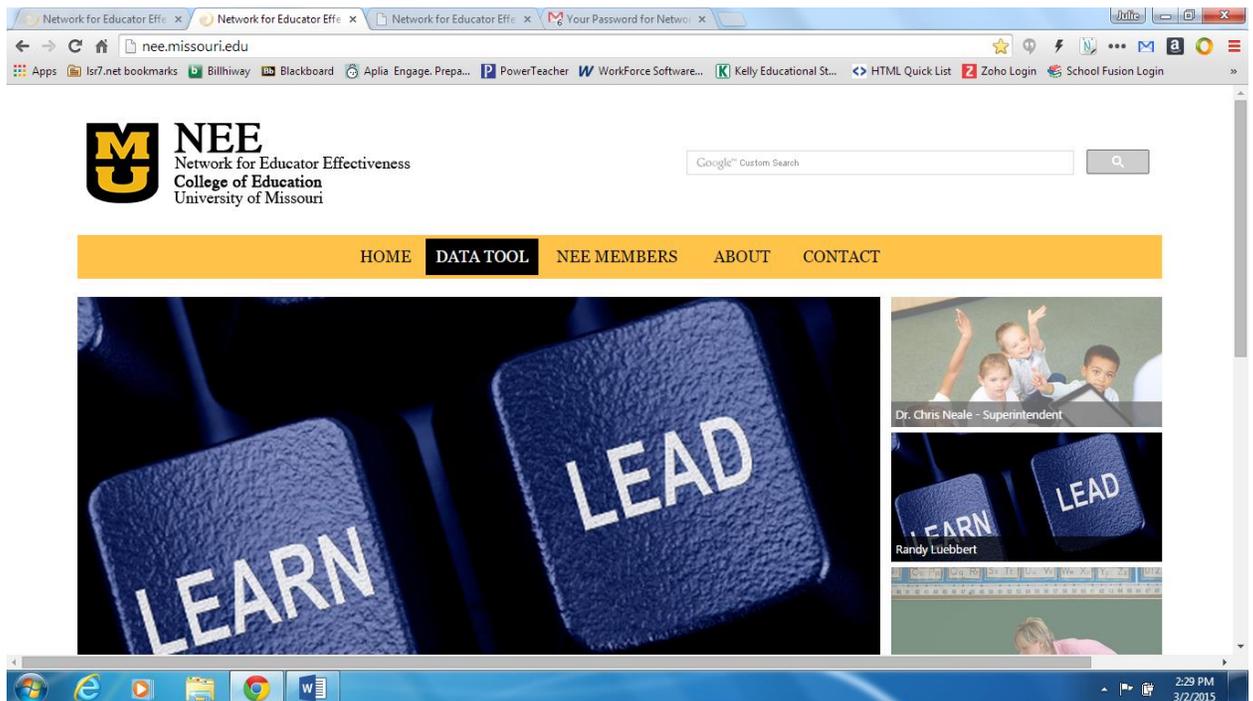

To upload your electronic PDP file to NEE, please complete the following steps:

1. Log into NEE at <http://nee.missouri.edu/>
2. Click on “Data Tools” to access the login screen.



3. Log into NEE with your school district email address and current password.

4. Click on “My Documents” to access the following screen.
5. Click on “Upload a completed document” from the red link at the top of the screen.

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Apps 📁 ls7.net bookmarks 📄 Billhiway 📄 Blackboard 📄 Apla Engage. Prepa... 📄 PowerTeacher 📄 WorkForce Software... 📄 Kelly Educational St... 📄 HTML Quick List 📄 Zoho Login 📄 School Fusion Login »

NETWORK FOR EDUCATOR EFFECTIVENESS

Announcements

My Profile

My Documents

Report

Survey of Principal Performance

Help

Logout

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Documents Search

School Year 2014-2015 ▾

District Lee's Summit R-VII ▾

Building Lee's Summit West High ▾

Person KELLY, JULIE ▾

Document Set: --- Select an Item --- ▾

Document type: --- Select an Item --- ▾

SUBMIT





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Please visit the [help page](#) if you need assistance.

2:35 PM
3/2/2015

6. Choose **“Teacher”** for **Document Set** and **“PDP”** for **Document Type** and click **“Choose File”** to browse to your computer to select your electronic copy of your PDP.

The screenshot shows a web browser window with the URL <https://apps.oseda.missouri.edu/NEE/Pages/DocumentsUpload.aspx>. The page title is "NETWORK FOR EDUCATOR EFFECTIVENESS". On the left, there is a navigation menu with links: Announcements, My Profile, My Documents, Report, Survey of Principal Performance, Help, and Logout. The main content area is titled "Document Upload" and includes the instruction "Please make sure your file is under 30 MB." Below this, there are two dropdown menus: "Document Set:" with "Teacher" selected, and "Document type:" with "PDP" selected. A "Filename:" label is followed by a text box containing "No file chosen" and a "Choose File" button. Below these is an "UPLOAD" button. To the right of the form is a large, stylized orange logo consisting of concentric, curved lines. At the bottom of the page, there is a footer with the NEE logo and text: "Network for Educator Effectiveness, College of Education, University of Missouri". To the right of the footer, it says "HOM-RPDC | NEE | ARC | OSEDA" and "Please visit the help page if you need assistance." The Windows taskbar at the bottom shows the time as 2:36 PM on 3/2/2015.

7. You will get a blue notification that your upload has been successful.

- If you need to review/access your uploaded PDP, you will choose “My Documents” from the links on the left side of the window, change “Document Set” to **Teacher** and “Document Type” to **PDP** and click “**Submit**” to see your results.

NETWORK FOR EDUCATOR EFFECTIVENESS

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Documents Search

School Year: 2014-2015
District: Lee's Summit R-VII
Building: Lee's Summit West High
Person: KELLY, JULIE
Document Set: Teacher
Document type: PDP
SUBMIT

First Name	Last Name	Filename	Type	School Year	Date Uploaded
JULIE	KELLY	LSW PDP 2014-2015 Julie Kelly.docx	PDP	2014-2015	3/2/2015 2:39:02 PM

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Please visit the help page if you need assistance.

2:40 PM
3/2/2015

- To access the file, click on the red “**Filename**” link to open your document.